

Part 1

Technical Details:

- Chapter Titles
 - Font: Cambria (Headings)
 - Font Size: 18pt
 - Style: MS Word 2010 “Composite” colour scheme Title style
 - Level 1 document outline headings
- Part Headings
 - Font: Arial
 - Font Size: 14pt
- Body Text
 - Font: Arial
 - Font Size: 13pt
- Illustrations
 - Blank page left for illustrations so that the page numbers add up
- Furigana
 - These instructions are intended for the 2010 edition, other editions may vary
 - Use the MS Word “Phoentic Guide”
 - Can be enabled via the Options menu > Customise Ribbon / Quick Access Toolbar > “Choose commands from: All commands”
 - Add the “Phonetic Guide” to either your ribbon or toolbar
 - Highlight text you want as the base (Kanji reading), then click on the Phonetic Guide
 - Make sure the “Group” option is selected
 - Type the furigana reading under the “Ruby text” column
 - I prefer centered alignment and 8pt font size, but this is up to you
- References
 - Use superscript next to desired word
 - Leave a superscripted space between word and [?]
- Footer
 - Double-click in footer area to edit
 - Page numbers are automatic
 - If there are illustrations before the “Prologue” that you wish to be included in the page numbers, then leave the appropriate page breaks
- Margin
 - Use the default “Narrow” preset of 1.27cm on each side
- Customisation
 - These are simply my personal preferences
 - Feel free to customise to your own liking

...

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Part 2

Body Text

Text with a reference^[1].

Part 3

Body Text

Chapter 1

Part 1

Body Text ^[2].

Part 2

Body Text

The next page is left blank for the insertion of any illustrations ^[3].

Part 3

Example of furigana:

Crimson Ex-Breath
Crimson Breath of the Fire Dragon

Etc.

Chapter 2

Part 1

Body text

Chapter 3

Part 1

Body text

Chapter 4

Part 1

Body text

Chapter 6

Part 1

Body text

Epilogue

Part 1

Body text

Translator's Notes and References

[1] Reference 1

[2] Reference 2

[3] Note

Disclaimer

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Credits

Story: [Author]

Illustrator: [Illustrator]

Made on [Day] [Date] [Month] [Time] [Year]